

New traffic patterns on the Crestwood School District Secondary Campus for the 2018 – 2019 school year:

The purpose of this document is to outline the expectations for traffic flow on the Secondary Campus for the 2018-19 academic year:

Arrival

Beginning August 27, 2018, **the rear entrance from South Main Road will be closed to all vehicle traffic**. Therefore, all student drivers student drop-offs made via automobile will occur by entering the Secondary Campus through the State Route 309 entrance. Upon entering the campus, all vehicles will stay to the right and follow the established traffic route around the NORTH side of the complex (grass soccer field side) making their way toward the designated unloading area marked in the rear of the building within the established drop off loop. All students, being dropped off, will exit automobiles within the drop off area, inside the driving loop marked with orange lines and then walk to the Middle School rear courtyard, traveling up the stairwell, turning left to enter the Middle School, and right to enter the High School, **(video/still picture illustration to follow, as well as being placed on our website – www.csdcomets.org)**. All entrance doors will open at 7:15 AM daily. Cars dropping off students can exit the property expediently by following the white arrows turning left traveling up the south side road following the arrows out through the front exit to SR 309.

Most importantly, upon arrival to the Secondary Campus, ALL buses will enter the CSD property from the front entrance and turn left at the intersection.

Student Parking

There are two (3) designated lots, the first, most convenient lot, is in the rear of the building, and the second lot would be in the Southeast Corner of the FRONT lot. The third area will begin filling the first row of defined spaces closest to the southern border of the campus (closest to the fence) working out to the traffic flow markers toward the center of the front lot.

All students are encouraged to fill the rear lot first and then, when necessary, **student drivers** can travel up the south side access road to the front lot. Please note at 7:15 AM when busses are unloading - all cars will be stopped by traffic attendants while the buses unload and exit the lot. Consequently, *all student drivers are encouraged to arrive early for the start of the school day.*

- Students arriving the earliest, with intent to park their car should turn into the drop off loop and fill the top row of the rear parking lot closest to the loading dock wall with the front of the car point forward (nose to the wall).
- Students parking their car should look first to fill the top row. If no spaces are available the driver should not enter the loop. The driver should fill the first available space in the next highest row nose up. (Park the same way you always did in the rear lot – the only difference is in this plan you turn left and pull as far forward as you can with your car pointing up the lot).
- If the rear lot is filled students should continue along the outside loop following the yellow arrows until the driver reaches the southeast corner.
- If that corner lot is filled all student drivers should begin filling the spaces along the fence

Automobiles should not turn left, after the main entrance in the front lot, at any time in the AM, when busses are visible in the front parking lot. Any vehicle **arriving after 7:30 AM** will be permitted to access the campus, following the same

driving path, around the secondary campus and parking in the front parking lot. Students granted late arrival can park in any student lot - front and/or rear lot and park in any available, defined parking space.

Student Drop – off

The rear drop off loop is the only area designated for student drop off. Due to the ongoing construction project, automobiles will use the same loop following the direction of teachers/administrators on duty during arrival in the AM. All drivers are reminded that traveling outside the established traffic route in an effort to “cut through” parking spaces to avoid waiting in line is prohibited. Finally, all parking cars are expected to pull forward into spaces (nose up pointing toward the school) to avoid the unnecessary safety risk of cars moving in opposing directions.

Dismissal

All automobiles exiting from the Secondary Campus must wait until all busses are loaded and exit the campus before joining the traffic flow. Cars parked in the rear of the building will exit by driving up the south side (baseball field) access road and out the front exit.

Dismissal will occur with all students boarding buses and automobiles in an orderly manner. The Wright Township Police Department will assist with dismissal controlling traffic to ensure an orderly flow of automobiles and cars exiting onto Route 309.

All busses will load in the front of the campus at dismissal. All student drivers will pull out from the rear lot and travel along the south side (baseball field) of the building and exit on Route 309. Automobiles are not permitted to travel up the north side (grass soccer field) at dismissal – this access will be a one way (down) for the entire construction project.

Dismissal parent pick – up

Parents/guardians picking up students at dismissal will be permitted to access the front drop off area by turning immediately left after entering the campus driving as far forward as possible and waiting for all busses to depart and exit the property before pulling out of the lot.